

## Parish Assistance Grant Guidelines

**Purpose:** The purpose of the grant is to provide funding for various **one-time projects** within small, financially struggling parishes that cannot be funded in the regular budget. Funds are restricted for programs such as implementation of various faith development programs, for equipment, and for building projects, repairs, etc.

**Grant Award Limit:** Maximum award amount is \$5,000

**Qualifying Applicants:** Any Catholic parish or mission within the Diocese of Raleigh. N.B. parish schools are considered a ministry of the parish. Non-parish organizations and campus ministries which are not a parish do not qualify.

**Review process:** Grants are initially reviewed by a Diocese Grant Committee before being presented to the Deans of the Diocese of Raleigh. Applications remain anonymous during the review process to ensure that reviews remain unbiased. The review process can take up to two weeks and all applicants will be made aware wither they have been awarded or not through email.

### Qualifying Activities:

- Construction projects: materials and services
- Building repairs and maintenance, equipment
- Office equipment (Software is eligible if it is included with the purchase of computer equipment.)
- Faith development programs
- Costs for visiting religious teaching instructors
- Educational and sacramental materials

### Examples of Previous Awards:

- Sheetrock for wall repair, repair & replacement of molding, painting, removal of carpeting, purchase of laminate wood flooring
- Hardware for computer networks
- Projection screen, speakers, cables, projector & cart
- Lawn mower and trimmer
- Carport, fence, picnic tables for playground, repairs to steps, railing on deck

### Activities not supported:

- Tuition assistance
- Direct assistance to, or programs for, the poor
- Support for parish minority ministries which cannot be funded out of parish operating budget
- Employee salaries
- Health insurance premiums
- Software unless it is purchased with computer hardware

- Priest salaries, stipends and travel expenses associated with sacramental ministry
- Travel and lodging of program employees
- Ongoing projects (e.g., support for Hispanic Ministry must be incorporated into the regular parish budget.)
- Reimbursements (Exceptions may be made for emergency projects which will be evaluated on a case-by-case basis.)

**How to apply:** Applications can be submitted through the online form linked [HERE](#). Applications will open **May 1, 2023** and close on **September 15, 2023**. *Please note that paper applications sent to the Diocese of Raleigh will no longer be accepted.*

**Grantee Report Requirement:** If awarded the Parish Assistance Grant, awardees are required to complete a Grantee Report. This report should not only provide information and receipts from the project but speak to the impact that the project has made within the Church. **Failure to complete the Grantee Report will result in the disqualification of future Grants.** A link to the online Grantee Report can be found [HERE](#). *Please note that this is the only way to submit this requirement.*

**Contact:** If you have any questions or concerns, please reach out the Diocese's Stewardship and Engagement Coordinator, Stefani Ashkinazy: [Stefani.Ashkinazy@raldioc.org](mailto:Stefani.Ashkinazy@raldioc.org)

