

Insurance Claim Contact Information				
Type of Claim*	Example	Name	email/phone	Information Needed for Claim
<b>Property</b>	property damage burglary robbery theft vandalism	<b>Tom Kienstra</b> Property Claim Supervisor Gallagher Bassett Services, Inc.  <b>Corey Buford</b> Senior Resolution Manager Gallagher Bassett Services, Inc.	thomas_kienstra@gbtpa.com Direct: 618-402-5399 Fax: 866-947-2227  corey_buford@gbtpa.com Direct: 314-800-0251 Fax: 866-947-2227	Date and time of loss; nature of property damage; location of property; your estimate of the loss. All losses involving burglary, robbery, theft, or vandalism must be reported to the local Police Department.
<b>Liability</b>	personal injury on Diocesan property	<b>Terri Enayati-Hunter</b> Liability Supervisor Gallagher Bassett Services, Inc.	terri_enayati@gbtpa.com Office: 630-932-3400 Direct: 630-282-0840 Fax: 630-240-6664	Date and time of accident; property and/or persons involved; location and nature of accident; names of witness; estimate of damage or injury; your opinion as to the propriety of the possible claim.
<b>Automobile</b>	automobile accident automobile damage	<b>Church Mutual Insurance Co.</b>	claims@churchmutual.com 800-554-2642	Complete <b>Automobile Accident Report</b> found in insurance handbook.
<b>Workers Compensation</b>	employment-related injuries	<b>Suzanne Smith</b> Human Resources Specialist Diocese of Raleigh  <b>Nancy von Gunten</b> Benefits Administrator Diocese of Raleigh	suzanne.smith@raldioc.org 919-821-9727  nancy.vongunten@raldioc.org 919-821-9775	Date, time, and place of injury; nature of the injury and how it occurred; any treatment given; whether the employee is continuing to lose time from work.

\* questions regarding claims can be directed to:

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Arthur J. Gallagher & Co.  
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630-694-5230

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**Sally Cortina**  
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