



Office of the Archives, Catholic Diocese of Raleigh

Sacramental Registers Inventory Form

Parish/Mission Name: _____

Current Register Custodian: _____

Phone Number: _____ Email: _____

Book Number and/or Title: _____

Type of Book: Baptism First Communion Confirmation Marriage Death Combination

No. of Pages: _____ No. of Pages Used: _____ Inclusive Dates: _____

Dimensions: _____ inches by _____ inches

Color of Binding: _____

Book vendor: _____

Index location: Front Back None

Does your parish maintain a separate index to this book? Yes No

If yes, where is the separate index stored (print, Excel spreadsheet, etc.)? _____

Additional description: _____

Conservation/preservation concerns (including tape, torn pages, faded ink, poor binding, etc.):

Current location of book: _____

Has the information in the register been entered into ParishSOFT? Yes No

Has this book been microfilmed or digitally scanned? Yes No

If yes, when was the film/scan made and where is it stored? _____

Return this form to diana.zwilling@raldioc.org in the Office of the Archives