

Instructions for Completing the 2024-2025 Status Animarum



Compile figures from 7/1/2024-6/30/2025

Questions:

DORChancery@oocdor.org

Phone 984-884-1902

The form must be submitted to the Chancery by August 31, 2025.

Status Animarum is to be signed by the Pastor/Pastoral Administrator who was there during the fiscal year (2024-2025).

1. Please complete the PDF version and mail it or email it to Chancery as usual. The form needs to be signed and sealed. If you prefer to email your form, you may send it to DORChancery@oocdor.org. **Please ensure the signature and seal are visible.**
2. Follow the link provided and submit your Online version of the Status Animarum. (It takes about 15 minutes from start to finish) Please do not forget to click submit.
<https://forms.office.com/r/yyehe31dx0> *We appreciate your cooperation with this additional step. This will allow us to have the data on time for other reports required by the Diocese.*

Definitions:

Mission: A definite community of Christian faithful entrusted to a priest as its proper pastor but not yet erected as a parish. A Mission is not seen as permanent: it is a temporary entity on its way, eventually, to becoming a parish.

Station: A place where Mass is offered, located within the confines of the parish of the pastor who offers Mass.

Parish Number: is the 3-digit number of your parish/mission for accounting purposes (e.g., Holy Name of Jesus Cathedral: 601; Saint Peter, Greenville: 706, etc.).

Priest(s) in residence apply to those priest(s) who live in the rectory or parish house/residence.

Lay Ministers: Dir. of Religious Ed, Music, Youth, RCIA, Liturgy, Business Mgr., Family Ministry, Etc., do not include support staff.

Other Priest(s) living within your parish boundaries: retired, students, unassigned, military chaplains, etc.

1) **Census Information:** Number of registered households, men, women, children, etc.

2) **Baptisms:** Number of baptisms taking place at the church: A) Infants (up to 1 year); B) Children (1 year to 7 years of age); C) Persons over the age of 7 years.
These are the age designations for the Annual Rome Report.

Number of those unbaptized, receiving the Sacraments of Baptism, Confirmation, and Eucharist within the same Liturgy.

3) **Catechumens:**

4) **Candidates:** Number of those validly baptized in another Christian tradition, making a Solemn Profession of Faith in the Catholic Church, receiving the Sacraments of Confirmation and Eucharist within the same Liturgy.

5) **Confirmations:** Number of A) Children (7 years to 17 years) who have prepared for the sacrament of Confirmation B) Adult baptized Catholics who are completing their Initiation.

6) **First Communions:** Number of A) Children (7 years to 17 years) who received First Communion. B) Adult baptized Catholics who are completing their Initiation.

7) **Marriages:** Number of A) Both Catholic spouses, B) One Catholic/one baptized spouse, C) One Catholic/one unbaptized spouse. (Validations are counted as marriages)

8) **Hours of Reconciliation:** The Total number of hours of **weekly** reconciliation is offered.

9) **Sacrament of the Sick:** Total number of sick calls.

10) **Funerals:** Number of funerals that took place within the parish, including graveside and Funeral Home services.

11) **Parish Faith Formation Enrollment:** Number of individuals enrolled in the specified Faith Formation classes.

12) **Parish Faith Formation Catechists:** Number of A) Master Catechist(s); B) Certified Catechists; C) Catechists pursuing Certification; D) Uncertified Catechists.

13) **Extraordinary Ministers of Holy Communion:** Number of people properly commissioned/deputed as Extraordinary Ministers.

14) **Weekly Hours of Adoration:** Total number of hours **in a week**

Revised 6/19/2025



Diocese of Raleigh

Chancery
7200 Stonehenge Drive
Raleigh, NC, 27613

STATUS ANIMARUM

Jul 1, 2024 - Jun 30, 2025

Please visit the instructions page before proceeding.

Mail to:

Diocese of Raleigh
Chancery
7200 Stonehenge Drive Raleigh, NC 27613

Email to: DORChancery@oocdor.org

Parish: _____ Parish Number: _____

Address: (Street) _____
(City) _____ (Zip) _____

Mailing Address _____

Parish Email _____ Parish Website: _____

Parish Office Phone: _____ Rectory Phone: _____

Rectory Address _____

Pastor: _____ Or Administrator: _____

Parochial Vicar (s): _____

Parochial Associate(s): _____

Deacon(s): _____

Priest in Residence (s) _____

Pastor Emeritus: _____

Lay Minister(s): *(number of Dir. of Religious Ed, Music, Youth, RCIA, Liturgy, Business Mgr., Family Ministry, etc., do not include support staff.)*

Other Priest(s) living within the Parish boundaries *(e.g., retired, military chaplains, etc., List names)*

Religious Communities living within the Parish boundaries *(e.g., Sisters of Charity, Society of Jesus, etc.): list names and addresses):*

Mission: *List individually and location:*

Station: *List individually and location:*

1) **Census Information.** *Please do not leave empty spaces. Use zero if information is not available.*

A) Total Number of Registered Households	
B) 1) Total Number of Registered Men (18 and Over)	
2) Total Number of Registered Women (18 and Over)	
3) Total Number of Registered Children (under 18)	
Total Number of Registered Parishioners (1+2+3)	
C) Total Number of Registered Young Adults ages 18-35	
D) Total Number of Registered Parishioners ages 70 and above	
E) Total Number of Registered African Ancestry Parishioners	
F) Total Number of Registered Native American Parishioners	
G) Total Number of Registered Hispanic Parishioners	
H) Total Number of Registered Asian Parishioners	
I) Total Number of Registered Mixed-Race Parishioners	
J) **Estimated Number of Unregistered Parishioners	
** Do not leave blank, and explain how this number was determined	

2) **Baptisms**

A) Infants up to 1 year	
B) Children 1 to 7 years	
C) Persons over 7 years (including Catechumens)	
Total	

3) **Catechumens** *(Those unbaptized, receiving the Sacraments of Baptism, Confirmation, and Eucharist within the same Liturgy)*

A) Children 7-17	
B) Adults 18 and over	
Total	

4) **Candidates** *(Those validly baptized in another Christian tradition, making a Solemn Profession of Faith in the Catholic Church, receiving the Sacraments of Confirmation and Eucharist within the same Liturgy)*

A) Children 7-17	
B) Adults 18 and over	
Total	

5) **Confirmations**

A) Children 7-17	
B) Adults baptized Catholic who are completing their initiation	
Total	

6) **First Communions**

A) Children 7-17	
B) Adults baptized Catholic who are completing their initiation	
Total	

7) **Marriages** *(Validations are to be counted as marriages.)*

A) Both Catholic spouses	
B) One Catholic/one baptized spouse	
C) One Catholic/one unbaptized spouse	
Total	

8) **Sacrament of the Reconciliation** -*weekly* hours offered

Total number of hours	
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9) **Sacrament of the Anointing of the Sick** – *the approximate number who have received this Sacrament in the last year, including those receiving the sacraments in private homes, Hospitals, assisted living facilities, etc., as well as those anointed before, during, or after Liturgy.*

Total	
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10) **Funerals** – *Number of funerals that took place within the parish, including gravesides and funeral home services.*

Total	
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11) **Parish Faith Formation Enrollment**

A) Pre-School	
B) Grades K-5	
C) Grades 6-8	
D) Grades 9-12	
E) Adults	
Total	

12) **Parish Faith Formation Catechists**

A) Master Catechist(s)	
B) Certified Catechists	
C) Catechists pursuing certification	
D) Uncertified Catechists	
Total	

13) **Extraordinary Ministers of Holy Communion** -*Properly commissioned*

Total	
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14) **Weekly Hours of Adoration offered** - *Data should be per week*

Total	
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Completed by: _____

Title: _____

Contact information in case the Chancery needs clarification(s):

(Name and email address for contact person)

Approved by Pastor ☐ Date _____

Signature _____

