### **Destination Addresses**

#### MAIN EVENT LOCATION AND DROP OFF POINT:

Raleigh Convention Center 500 S. Salisbury St. Raleigh, NC 27601

#### **BUS PARKING DURING EVENT:**

- 1. Holy Name of Jesus Cathedral 715 Nazareth St. Raleigh, NC 27606
- 2. St. Joseph Catholic Church (Overflow Only) 2811 Poole Rd. Raleigh, NC 27610

### **Bus Driver Information**

# Signage

Each bus should have two (2) signs made up listing the Parish or Church that the bus is being used for. One sign should be placed in the low right corner of the windshield and the second sign should be placed in the window next to the bus entry door for people to see as they approach the door. In the event that your parish is bringing more than one bus, the sign should indicate the bus number for example: St. Michael's Cary Bus #3.

# **Drop Off & Parking**

Buses will approach the Convention Center by driving down CABARRUS ST. on the West side of the Center from either S DAWSON ST or S McDOWELL ST where they may be held and staged by a bus coordinator before being allowed to proceed to the front of the Center to off load. This is required due to limited space at front of Convention Center. See attached map and follow BLUE line to Bus Staging area before dropping off and picking up.

Once your Bus is off loaded you will be told to proceed to one of the two parking areas above. Drivers must stay with their bus for the remainder of the day until they are called back to the Convention Center to pick up their passengers and return to their Respective Parishes or

Churches. Drivers will be responsible for their food and drink requirements during the Convention time. There will be bathroom facilities at both parking locations. St. Joseph's will be utilized the parish office and multipurpose room for rest and a bathroom. The bathrooms in the Cathedral will also be available, but no room is set aside to sit inside the church.

## Counselor / Youth Coordinator Bus Drivers

If you are a Counselor or Youth Group Coordinator as well as the bus driver, it will be your responsibility to organize and obtain transportation to and from the Bus Parking areas. Suggestions might be to have someone meet you at the parking area or use Uber or Lyft. Remember, if you do attend the conference, you will need to return to the parking area to bring your bus back for your passengers to load up and be returned to their origination point.

## **End of Day Bus Recalls**

There needs to be a person <u>appointed Bus Monitor/Leader</u> to be responsible for the number of people on the bus. You should have the same number of people leaving the conference as there were dropped off for the conference. This person is the one that needs to be notified of anyone from the bus had to leave early or went home a different way. Buses will ONLY be allowed a certain amount of time to load passengers and will be sent around the block and restaged if they have not collected all of their riders during that allotted time.

**IMPORTANT:** <u>Bus Monitors/Leaders</u> are responsible for the correct count of passengers on the bus for leaving the conference. They are also responsible for <u>telling and stressing the importance of people staying in the Hall after MASS</u> in order to hear their bus name called.

Buses will be recalled back to the Conference Center in a certain sequence beginning at 5:30pm. The sequence will be those that have the furthest to travel will be called back first down to those that are the closest to the Center will be the last. There will be a bus coordinator at the parking areas to send back the buses in the correct sequential order.

At end of day, Buses will load passengers on the side of the Conventions Center along CABARRUS ST.

Any questions regarding bus transportation please contact:

Deacon David Wulff dwulff@stmcary.org 919-368-4031

OR Neil Harper

harps2nc@gmail.com

919-270-1517

