

Tasks of Parish/School Safe Environment Teams

1. Be formed to implement the Safe Environment Program.
 - Attend Safe Environment Team training
 - Learn and study issues relevant to the work of the committee (abuse prevention, reporting abuse, cyber-safety, parenting skills, etc.)
2. Ensure Code of Conduct is read and understood by all Church personnel (staff and volunteers of parishes and schools)
 - Make Diocesan Code of Conduct readily available to all Church personnel
 - Offer assistance to Church personnel in collecting, recording and filing these forms with the Diocese of Raleigh
3. Assist Supervisors in screening all church personnel
 - Provide resources, strategies to Church personnel how to conduct interviews
 - Provide resources, strategies and assistance to Church personnel on how to conduct reference checks
 - Provide resources, strategies to Church personnel how to complete criminal background checks procedures
4. Serve as liaison for the Diocesan Office of Child and Youth Protection (OCYP)
 - Communicate information between the Diocesan OCYP and the parish/school
 - Seek and offer advice regarding the implementation of the Safe Environment Program
5. Design and implement educational and awareness strategies for parish and/or school
 - Establish a recurring training program on the topic of recognizing and reporting abuse for all new church personnel
 - Provide training for deepening the awareness and response of abuse
 - Make parenting education and resources available
 - Distribute flyers, brochures that raise awareness and call to action
 - Encourage participation in or sponsorship of Prevent Child Abuse Month activities (April of each year)
 - Offer prayer services, homily hints, prayers of the faithful, etc. periodically to seek reconciliation, healing, and growth
6. Miscellaneous