

DIOCESE OF RALEIGH PARISH ASSISTANCE GRANT GUIDELINES

Grant Evaluation & Recommendation	The Deans of the Diocese of Raleigh meet to review the grant requests at their May and December Deans Meetings and consult with the Director of Stewardship & Advancement and the Bishop to make funding decisions.	
Purpose	The purpose of the grant is to provide funding for various one-time projects within small, financially struggling parishes that cannot be funded in the regular budget. Funds are restricted for programs such as implementation of various faith development programs, for equipment, and for building projects, repairs, etc.	
Qualifying Organization	Any Catholic parish or mission within the Diocese of Raleigh. <i>N.B.</i> parish schools are considered a ministry of the parish. Non-parish organizations and campus ministries which are not a parish do not qualify.	
Qualifying Activities	Awards are available for non-reoccurring funding for <ul style="list-style-type: none"> • Construction projects: materials and services • Building repairs and maintenance, equipment • Office equipment (Software is eligible if it is included with the purchase of computer equipment.) • Faith development programs • Costs for visiting religious • Costs for visiting religious teaching instructors • Educational and sacramental materials 	
Examples of Previous Awards	<ul style="list-style-type: none"> • Sheetrock for wall repair, repair & replacement of molding, painting, removal of carpeting, purchase of laminate wood flooring. • Hardware for computer network. • Projection screen, speakers, cables, projector & cart. • Lawn mower and trimmer. • Carport, fence, picnic tables for playground, repairs to steps, railing on deck. 	
Funding Source	Diocesan operating budget and God's Work ~ Our Challenge Small Parish Assistance Endowment.	
Grant Award Limit	Maximum grant is \$5,000	
Activities Not Supported	<ul style="list-style-type: none"> • Tuition assistance • Direct assistance to, or programs for, the poor • Support for parish minority ministries which cannot be funded out of parish operating budget • Employee salaries • Health insurance premiums • Software unless it is purchased with computer hardware • Priest salaries, stipends and travel expenses associated with sacramental ministry • Travel and lodging of program employees • Ongoing projects (<i>e.g.</i> support for Hispanic Ministry must be incorporated into the regular parish budget.) • Reimbursements (Exceptions may be made for emergency projects which will be evaluated on a case-by-case basis. To inquire about emergency funding, please contact Liz McKee at 919-821-9745 or liz.mckee@raldioc.org.) 	
Contact Person	Liz McKee, Office of Stewardship and Advancement	
Contact Information	Catholic Diocese of Raleigh 7200 Stonehenge Drive Raleigh, NC 27613-1620	Phone: 919-821-9745 Fax: 855-896-7872 E-Mail: liz.mckee@raldioc.org
Due Date	<i>Deadline for the 2018 grant are April 6th and September 7th application must be postmarked no later than that date.</i> Send application to Liz McKee listed above.	
Required Documentation	<ul style="list-style-type: none"> • Completed application • Qualified estimate of work being done 	